

# ANGLICARE NT

*JOBS THAT MAKE A DIFFERENCE!*

Anglicare NT is a major provider of innovative, culturally appropriate, and high quality community services across urban, rural, regional and remote areas of the Northern Territory. We need energetic, committed and skilled professionals who want to make a real difference to the lives of Territorians. Are you seeking a dynamic working environment where you can help shape service delivery, and contribute to? We offer flexible working conditions, generous salary sacrifice options, five weeks annual leave, a positive team based environment and good training opportunities-why not give us a call to find out more!

**Anglicare NT has a position available for an enthusiastic, motivated, ethical and experienced person. Please visit our website for additional information.**

- SENIOR ADMINISTRATION OFFICER



Support the administration of Anglicare NT's Resolve office in Parap - which provides mediation, parent education and counselling services across the Northern Territory. This role gives you the opportunity to develop customer focussed administration systems building on our reputation with the community. We are seeking a team member with previous experience managing a small office environment.

For information on the above positions please contact Kate McGarry - Executive Manager(Counselling, Community Services & Housing) on 08 8985 0000 or email [hwalker@anglicare-nt.org.au](mailto:hwalker@anglicare-nt.org.au) or visit our website [www.anglicare-nt.org.au](http://www.anglicare-nt.org.au) to obtain an application package.

**Applications for all positions close 5pm Monday 22nd March 2010 and can be sent to Helen Walker Human Resource Manager PO Box 36506 Winnellie NT 0821 or [hwalker@anglicare-nt.org.au](mailto:hwalker@anglicare-nt.org.au)**

*...." promoting a child safe, equal opportunity and non-smoking work environment"....*